

FREQUENTLY ASKED QUESTIONS

Q What if I'm not sure what kind of work I want to do at the library?

A Your application and interview clue us into the type of work you like to do. We'll help you find a position or project that suits your interests and strengths.

Q I have a lot of things going on in my life. How will I find time for volunteering?

A Volunteer schedules are very flexible. You can volunteer every week or once a month. Your schedule can stay the same or change from week to week. We only ask that you follow through on your commitments and only call off when you absolutely must.

Q Can I bring my friends when I volunteer?

A Your friends are always welcome at the library and community interaction is generally part of the job. Many of our teen volunteers are friends and work together on projects. Some tasks, however, do require undivided attention & you'll need to work alone.

Q What if I don't like what I'm doing?

A We want volunteering to be fun. If you don't like what you're doing, we'll be happy to change your position. There is plenty to do here at the library and we should be able to find you work you will enjoy.

Get Started Today

To become a volunteer at the Ford City Public Library, teens should submit an application and consent form.

The application helps to determine the scheduling needs, experience and goals of volunteers. It also outlines the likes and dislikes of the applicant.

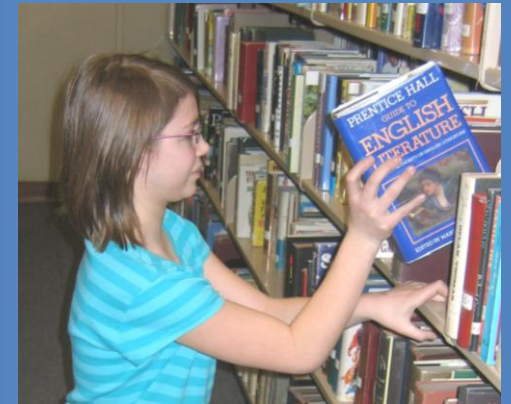
After reviewing the application, library staff will contact volunteers to plan an enjoyable volunteer experience.

To obtain an application and consent form, contact the library.

Ford City Public Library

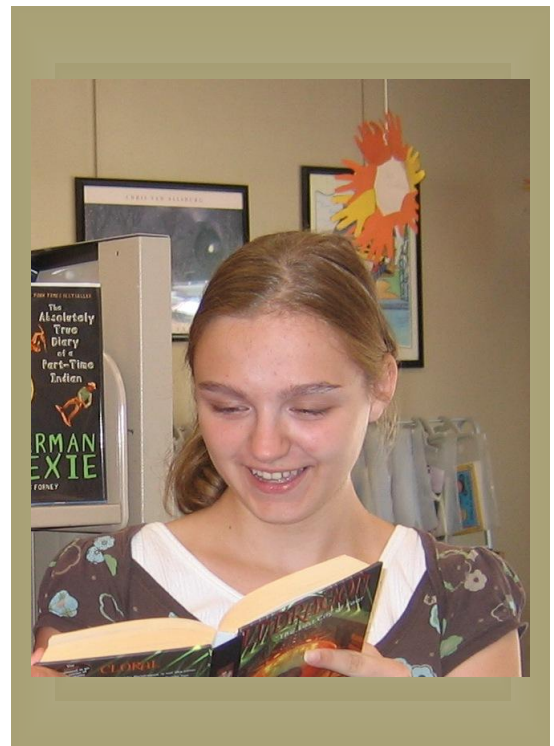
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Phone: 724-763-3591

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Teen Volunteers Rock

At Ford City Public Library





“I like that volunteers can try their hand at a variety of tasks & projects. Social teens have the opportunity to interact with library patrons, and for those who aren’t in the mood to socialize, there are quiet projects like shelving books,”

-- Casey, 13

“My friends and I have fun volunteering at the library. I enjoy helping children find books and lending a hand at game night,”

-- Abby, 14

Teen Volunteers Show Off Their Stuff

Aside from routine volunteer positions, teens with special interests can plan unique projects at the library. Special projects are the perfect way to show off talents & knowledge.

Volunteer projects look great in a portfolio for college or on a resume.

The extra experience gathered from volunteering can help determine if a hobby or talent is a potential career path.



Past projects include:

- teaching children about musical instruments & stage make-up;
- developing wish lists of books/DVDs/CDs;
- creating a forum Web site;
- performing as the Library Players in a musical production fundraiser;
- leading a book teen discussion group;
- and, directing a play with elementary-age children.

Many Ways to Help

Teens help out at the library by doing a variety of routine volunteer jobs, including:

- Circulation Desk Attendant – Checks books in and out; greets patrons; operates Circ-Desk PC
- Technology Trainer – Teaches adults to use technology, such as Microsoft Word & the Internet
- Promotions Assistant – Creates & distributes posters and other promotional materials
- Community Outreach Assistant – Helps with off-site programs and events
- Program Aide – Assists with Summer Reading, movie events and other programs
- Library Technician – Helps with day-to-day duties, such as ordering shelves, conditioning books and cleaning

